

# Future Owl Checklist

- Pay your Deposit**  
Make sure that you have paid your deposit to attend William Woods! If you haven't yet, click [here](#).
  
- Immunizations Sent**  
Send a copy of your immunization records to [health.services@williamwoods.edu](mailto:health.services@williamwoods.edu).
  
- Final Official Transcripts Sent**  
*Incoming first-time, first-year students:* This indicates whether or not we've received your official high school transcripts. If you have dual credit, college courses, or AP credits, please have officials sent from those organizations as soon as possible.  
  
*Transfers:* Complete will be marked if we've received transcripts from any and all colleges or universities you have attended.  
  
Official transcripts can be sent through a transcript service to [transcripts@williamwoods.edu](mailto:transcripts@williamwoods.edu).  
  
Official transcripts can also be mailed to: William Woods University, Office of the Registrar, One University Ave., Fulton, MO 65251.
  
- Register for a Woods 101**  
Attend one of our [Woods 101 orientation dates](#) to register for classes and learn about life at the Woods.
  
- 2024-2025 FAFSA Received**  
[Submit your 2024-2025 FAFSA](#) if you plan to use federal or state aid.
  
- Financial Documents**  
WWU Awards Accepted/Declined:  
To accept your WWU awards, complete the followings steps:
  1. Access the [Financial Aid Portal](#) to check the status of any aid you are receiving and accept or decline awards.
  2. Select First Time User in the log-in section if this is your first time accessing this portal.[Entrance Counseling\\*](#)  
[Master Promissory Note\\*](#)  
*\*The Entrance Counseling and Master Promissory Note are only required if you plan on utilizing federal loans.*



WILLIAM WOODS  
UNIVERSITY