

Accounting Internships

Spring 2016

H&R Block
Fulton, MO

Summer 2016

Enterprise Rent-A-Car
St. Louis, MO

Summer 2015

Fidelity Charitable

11000 Weston Parkway
Cary, NC 27513

Contact: N/A

Intern Duties: Assisted with risk and control assessments; documenting the risks and controls of businesses processes.

CHAN Healthcare (Catholic Healthcare Audit Network)

231 S. Bemiston Ave., Suite 300
Clayton, MO 63105

Contact: Tiffany Bowen and Shameka Smith

Intern Duties: Assist with internal audits of healthcare companies.

Spring 2015

Fifth Street Financial

15 W 5th St
Fulton, MO 65251

Contact: Mary Nuremburn, Jodi Neal

Intern Duties: Assist with all aspects of preparing income taxes.

William Woods University

One University Way
Fulton, MO 65251

Contact: Julie Houseworth

Intern Duties: Assist the CFO with various accounting tasks including reviewing all endowed scholarship information.

Biermann CPA Firm

1190 Jefferson St
Washington, MO 63090

Contact: Don Biermann

Intern Duties: Assist with preparing individual taxes and Quickbooks data entry.

Summer 2014

Rua Voluntarios da Pa'tnia

Rio de Janeiro, Brazil

Intern Duties: Assist with financial responsibilities and observe all business aspects of the firm.

City of Fulton, NY School District

167 S 4th St
Fulton, NY

Contact: Kathy Nichols

Intern Duties: Assist with all aspects of the accounting department; payroll, school lunch charges etc.

Prepare power point presentations pertaining to the various revenue producing programs.

Rubin Brown

1 N Brentwood Blvd
Clayton, MO 63105

Contact: Katie Moore

Intern Duties: Assist the auditing team with auditing all types of businesses from pension plans to casinos. Travel to clients' places of business to observe and verify their records and prepare spreadsheets to assist with the verification process.

Missouri Department of Revenue

1617 Southridge Dr. Jefferson
City, MO. 65109

Contact: Janel Lueckenotte

Intern Duties: Perform various general clerical duties and observe all of the different aspects of collecting different types of government revenue.

Spring 2013

Living Well

445 Helm St. Brookfield, MO
64628

Contact: Scott Collins

Intern Duties: Small company that needs all aspects of accounting department set-up. Subsequent internships would include responsibility for AR, AP and Payroll.

Pike County Health Department

1 Health Care Place
Bowling Green, MO 63334

Contact: Mary Jo Barr

Intern Duties: Assist with AR, AP and Payroll. Also deal with customer service issues.

Central Bank

155 Northstar Dr.
Holts Summit, MO 65043
573-634-1373

Contact: Ashley Dickey

Intern Duties: Mostly perform teller duties, but then also able to observe other employees in the accounting department and the loan department.

Fifth Street Financial

5th Street
Fulton, MO 65251
573-642-5454

Contact: Mary Nurembern

Intern Duties: Assist in all aspects of the Tax Preparation process during tax season and for a while after tax season cleaning up the files and preparing for next year.

Hawthorn Bank S

132 E. High St.
Jefferson City, MO 65101
573-761-6126

Contact: Paul Gerling

Intern Duties: Mostly perform teller duties, but then also able to observe other employees in the accounting department and the loan department.

YMCA

1715 W Oliver St
Fulton, MO 65251
573-642-1065

Contact: Patricia Miller

Intern Duties: Assist with the annual audit process, prepared Payroll, AR, and AP.

Semester: Spring 2013, Fall 2012, Spring 2012, Fall 2011

Summer 2012

Department of Insurance

State of Missouri
PO Box 690
Jefferson City, MO 65201 – 0690
Semester: Summer 2011, Summer 2012

Jefferson Bank

700B Southwest Blvd.
Jefferson City, MO 65109
573-634-0830

Contact: Marti Brizendine

Intern Duties: Mostly perform teller duties, but then also able to observe other employees in the accounting department and the loan department.

Penrod Realty

618 Georgia St.
Louisiana, MO 63353
573-754-6922

Contact: Dorothy Penrod

Intern Duties: Update the website to include new listings, observe the process of showing homes and preparing the vast amount of paperwork that must be signed etc. Assist with AP, AR and Payroll.

Starr Properties

Summer 2011 and Summer 2012
3401 Broadway Business Park Ste. 103
Columbia, MO 65203
573-356-8019

Contact: Justin Starr

Intern Duties: Computerize the AR process, also prepared AP and Payroll. Devise cash handling policies as needed.

Semester: Summer 2011, Summer 2012

City of Auxvasse

1011 S. Main St.

Auxvasse, MO 65231

573-386-2227

Contact: Missy Hooks

Intern Duties: Observe all aspects of the government entity, such as billing and collecting taxes, city council meetings, and citizens' complaints. Also, review the annual audit process.

Nolan Insurance Agency

13523 Barrett Parkway Drive, Ste. 221

Ballwin, MO 63021

Contact: Timothy Nolan

Intern Duties: Check reports for accuracy assist customers that call or walk in with questions about their insurance bill or their coverage. Reconcile various reports with charges.

Spring 2011

Learfield Communications

505 Hobbs Rd.

Jefferson City, MO 65109

Contact: Mike Cornelius

Intern Duties: Assist the accounting manager with various accounting duties.

Fall 2010

Agents National Title Insurance Co.

1207 West Broadway, Ste. C

Columbia, MO 65203:

Intern Duties: Assist in all aspects of general ledger accounting.

Socket Telecom

2703 Clark Ln

Columbia, MO 65202

Intern Duties: Assist with AR, AP and Payroll. Process accounting transactions using Quickbooks.

Mid Mo Accounting Services

112 North Jefferson St.

Mexico, MO 65265

573-581-3154

Contact: Kenny Nelson

Intern Duties: Assist with Accounts Payable, Accounts Receivable, Payroll and Tax Preparation.

Summer 2010

MFA Incorporated

201 Ray Young Dr.

Columbia, MO 65201

573-876-5348

Contact: Mary Ridgway

Intern Duties: Assist with various accounting department duties including reconciling AP invoices with payments.

Heights Finance

3610 S. Clark

Mexico, MO 65265

573-581-8347

Contact: Angel Jacobi

Intern Duties: Prepare reports on Excel regarding past due payments from customers. Learn the process that enables someone to borrow money, explain the payments to the customers and then if they default call them to arrange payment or visit them at their home.

Spring 2010

Enterprise Cape Breton Corporation

70 Crescent St.

Sydney, Nova Scotia

Intern Duties: Assist the manager with ensuring clients' compliance with company requirements.

Moore, Horton and Carlson

510 S Muldrow St

Mexico, MO

Contact: Jay M. Crook

Intern Duties: Prepare tax returns, organize files for other preparers that were more difficult.

Fall 2009

City of Columbia

701 E Broadway

PO Box 6015

Columbia, MO 65205

Contact: Ron Barrett

Intern Duties: Assist and observed various duties within the Finance Department.

Summer 2009

MFA Oil Co.

PO Box 519, One Ray Young Dr.

Columbia, MO 65205

573-447-2257

Contact: Gary Tinsley

Intern Duties: Assist with various accounting department duties.

Spring 2008

Callaway Bank

5th Street

Fulton, MO 65251

Intern Duties: Observe several areas of the banking business including customer service, loan preparation and daily balancing.

Cincinnati Zoo and Botanical Garden

3400 Vine St

Cincinnati, OH 45220

Contact: Diana Dunn

Intern Duties: Assist with various duties in the accounting department. This company also allows interns to learn about all aspects of the zoo.

Hussman Corporation

12999 St Charles Rock Rd

Bridgeton, MO 63044

Intern Duties: This company has a formalized internship program each summer with approximately 40 interns who spend time together learning about the company and then divide into separate departments to work. At the end of the summer a short presentation is required to approximately 200 people.

Sudee Floyd Design and Wagner Interiors

5654 S Prince Unit A

Littleton, CO

Contact: Sudee Floyd

Intern Duties: Computerize all accounting functions for a start-up business including valuing assets that were acquired previously. Compute sales tax and submit to the state. AR, AP and Payroll.

Krieger and Krieger Accounting

1800 Southwest Blvd

Jefferson City, MO 65109

Contact: Cindy Krieger

Intern Duties: Assist with payroll, and other general accounting duties. Observe client consultations regarding investments and tax planning.

Summer 2007

Isle of Capri Casino

100 Isle of Capri Blvd

Boonville, MO 65233

Intern Duties: Participate in all aspects of handling the vast amounts of cash that come through a casino.