

**WILLIAM WOODS UNIVERSITY
AUTHORIZATION FOR REGISTRATION OVERLOAD**

NAME: _____ ID# _____

CLASS: FR SO JR SR MAJOR: _____
MINOR: _____

POLICY ON OVERLOADS

- 1) Hours in excess of 18 constitute an overload
- 2) Are reserved for students with at least a 3.0 cumulative GPA
- 3) Carry an additional charge of \$300 per credit hour
- 4) Require prior approval from the Registrar
- 5) Carry an academic responsibility fully accepted by the student

List below the extra course that would result in overload.

Prefix	Course #	Course Title	Credit Hrs.
_____	_____	_____	_____

Total # of hours (including overload): _____

Reasons for requesting overload (provide justification):

Student Date

Cumulative GPA (provided by Registrar's Office):

GPA _____ APPROVED: _____
Registrar

(*Approval of exception or waiver) _____
Academic Dean Date