

Course #: \_\_\_\_\_ Course Title: \_\_\_\_\_

Type of location(s): WWU Classroom/Breakroom \_\_\_\_\_ Local, city or state library \_\_\_\_\_ University Library \_\_\_\_\_ Local School District \_\_\_\_\_ Company or Corporate training or meeting room \_\_\_\_\_ Student Residence \_\_\_\_\_ Electronic Environment\* \_\_\_\_\_ Other\* \_\_\_\_\_. \*If "other or Electronic Environment," facilitator must include rationale specifying why the location is appropriate:

Location Address: \_\_\_\_\_

Facilitator Signature

Facilitator Name (printed)

**STUDENTS' VERIFICATION:** By signing this log, each student verifies the following: that the learning objectives for the course were the focus of the group activity; that he or she attended the date(s) noted below; and that the meeting(s) occurred on the stated date(s), location(s) and at the stated time(s). In the event a student did not attend the individual meetings for the required hours, that student must indicate the actual hours attended and the reason why he or she was unable to fully attend the meetings. (Use other side.) **Non-attendance or attendance for less than the required time will be considered during the grading process. Completed study group logs must be submitted on a weekly basis to the facilitator in order for a course grade to be issued.**

Cohort #: \_\_\_\_\_ Study Group Name: \_\_\_\_\_

<u>Name (printed)</u>	<u>Signature</u>	<u>Date &amp; Times Attended (Beginning &amp; End Time)</u>	<u>Content of Meeting</u>
Student #1	Week # 1		
	Week # 2		
	Week # 3		
	Week # 4		
	Week # 5		
	Week # 6		
	Week # 7		
	Week # 8		
	Week # 9		
	Week #10		

**Student # 2**

**Week # 1**

**Week # 2**

**Week # 3**

**Week # 4**

**Week # 5**

**Week # 6**

**Week # 7**

**Week # 8**

**Week # 9**

**Week #10**

**Student # 3**

**Week # 1**

**Week # 2**

**Week # 3**

**Week # 4**

**Week # 5**

**Week # 6**

**Week # 7**

**Week # 8**

**Week # 9**

**Week #10**

**Student # 4**

**Week # 1**

**Week # 2**

	<b>Week # 3</b>			
	<b>Week # 4</b>			
	<b>Week # 5</b>			
	<b>Week # 6</b>			
	<b>Week # 7</b>			
	<b>Week # 8</b>			
	<b>Week # 9</b>			
	<b>Week #10</b>			
<b>Student # 5</b>	<b>Week # 1</b>			
	<b>Week # 2</b>			
	<b>Week # 3</b>			
	<b>Week # 4</b>			
	<b>Week # 5</b>			
	<b>Week # 6</b>			
	<b>Week # 7</b>			
	<b>Week # 8</b>			
	<b>Week # 9</b>			
	<b>Week #10</b>			

**FACULTY'S REVIEW AND VERIFICATION:** Meeting sites were appropriate and conducive to learning more (circle). YES or NO I have reviewed students attendance as stipulated by policy (circle). Yes or NO Non-Attendance, attendance for less than the required time, or other noted deficiencies in study group meetings, must be considered in the grading process. Completed learning team logs must be submitted with final grades. (1/2/01)

\_\_\_\_\_  
Facilitator Signature

\_\_\_\_\_  
Facilitator Name (printed)

\_\_\_\_\_  
Date